
ENSA - INITIATION VISITS

Guidelines relating to the support letter
of the school management

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ENSA - Learning to see one world

The development school exchange programme (ENSA) of Engagement Global, financed by the Federal Ministry for Economic Cooperation and Development (BMZ), supports the schools with regard to the contents and also provides financial support for the partnership. There are two different programme lines for this purpose: initiation visits and exchange visits.

ENSA promotes school partnerships between schools in Germany and their partner schools in countries in Africa, Asia, Latin America and South Eastern Europe.

The ENSA programme is aimed at youths from 14 years old of all secondary school forms in Germany and the respective partner countries. It is important for us to involve pupils with various social backgrounds.

For more information about the ENSA please visit our website: <https://ensa.engagement-global.de/start-en.html>

What are initiation visits?

We promote new school partnerships through initiation visits. Two initiation visits are always promoting one visit of the partner school to Germany (incoming) and one visit of the German school to the partner country (outgoing). The visits respectively last one week (plus joint arrival and departure). The schools can, of course, decide that the visit should last longer if they raise the additional funds for this themselves. Pupils and teachers can take part in the exchange visit. Members of the school management may also travel, as well as staff of non-governmental organisations (NGOs), if they accompany the partnership.

An important part of the ENSA funding is the **content accompaniment** of the initiation visits, which should support an embedding, processing and critical reflection of that which was learnt by the pupils. This accompaniment is guaranteed by professional workshop leaders based on joint qualification conferences, which are adapted to meet the needs of the youths and teachers. In addition, the conferences support the school projects in embedding the school partnerships as well as the contents of the Global Education into the schools in the long-term.

For more information about the initiation visits please visit our website: <https://ensa.engagement-global.de/how-do-initiation-visits-work.html>

The support letter

With an ENSA funding of the two initiation visits it must be guaranteed that the future school partnership is to be embedded from an institutional point of view and will be supported by several persons within (the staff) and outside of the school. As far as possible, the future topics of the school partnership should also be embedded into the lessons. The support by the school management in Germany and in the partner country is particularly important and helpful in this respect. As the

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school management can create free space for the teachers, support and accompany them - or in a negative case block activities.

The support letters support the ENSA funding application. The contents can be inserted in the corresponding places in the funding application. We encourage both schools to fill in the application form together although at this point it is only available in German.

The key questions

When creating the support letter as a part of the ENSA application documents please look into the following questions:

- 1. Which benefits do you see in the fact that your school would like to build up this school partnership?**
- 2. In which form do you support the planned initiation visits, for which ENSA funding is applied for? Will you also travel as a participant?**
If you take part: What do you want to specifically achieve or implement on site? Consider for ex-ample coordination with the partner school, the set-up of a network and getting to know further partners who may be taken into consideration, the involvement of the parents as well as the specific preparation of future meetings of the pupils in both countries.
- 3. Which possible focuses can you imagine for a joint agreement (Memorandum of Understanding) concerning the school partnership?**

Important notice:

Funding cannot be guaranteed. It is an application only. However, please note that both schools are not allowed to spend any money on the trip received through ENSA funding until the German partners have signed the contract with ENSA. Funds spent before the contract is finalised are not eligible for reimbursement.

Thank you very much for your hard work!

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